

**Minutes of the**  
**City Commission for the City of Traverse City**  
**Regular Meeting**  
**October 21, 2013**



A regular meeting of the City Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 7 p.m.

The following Commissioners were present, constituting a quorum: Mayor Michael Estes, Mayor Pro Tem MaryAnn Moore, Jody Bergman, Barbara D. Budros, James Carruthers, Michael J. Gillman.

The following Commissioner was absent: Jeanine Easterday

The Pledge of Allegiance was recited.

Mayor Michael Estes presided at the meeting.

As requested by Mayor Pro Tem Moore, Agenda Item 2(e) was removed from the Consent Calendar for full discussion.

As requested by Commissioner Gillman, Agenda Item 2(b) was removed from the Consent Calendar for full discussion.

As requested by Rick Buckhalter, 932 Kelley Street, Agenda Item 2(d) was removed from the Consent Calendar for full discussion.

**2. Consent Calendar**

Moved by Carruthers, seconded by Moore, that the following actions as recommended on the amended Consent Calendar portion of the Agenda be approved:

- a. The minutes of the October 7, 2013, Regular Meeting and October 14, Study Session, be approved.

- b. Removed from the Consent Calendar.
- c. The Mayor and City Clerk execute a five-year agreement with Traverse City Light and Power for it to maintain traffic signals within the city, with the costs associated with maintenance and operation of traffic signals along city streets to be borne by Traverse City Light and Power, and the costs associated with maintenance and operation of traffic signals along State of Michigan roads to be reimbursed by the State of Michigan, such agreement subject to approval as to its substance by the City Manager and its form by the City Attorney.
- d. Removed from the Consent Calendar.
- e. Removed from the Consent Calendar.
- f. The Resolution Authorizing Application for Tribal 2% Grants and Approving the Policy for Applications for Tribal 2% Grants, adopted June 3, 2013, be rescinded.
- g. The City Manager be authorized to declare a 1987 Chevrolet pickup (#75) and a 1989 Chevrolet pickup (#44) surplus and issue a purchase order to Signature Ford in the amount of \$47,192 for the purchase of two 2014 Ford F350 pickup trucks to be used by the Parks and Streets Departments, respectively, with funds available in the Garage Fund.
- h. The City Manager be authorized to declare a 2003 International 7400 bucket truck (Truck #123) surplus and issue a purchase order to Altec Industries in the amount of \$211,413 for the purchase of a 2014 Freightliner bucket truck with a fifty-five foot Altec aerial bucket with funds available in the Garage Fund.
- i. The City Manager be authorized to issue a purchase order to Molon Excavating for snow hauling and snow plowing for the 2013/2014 season according to their bid of October 10, 2013, with funds available in the various Street and Auto Parking funds.
- j. The City Manager be authorized to issue a purchase order to Truck and

Trailer of Boyne Falls in the amount of \$12,542 for the purchase of two new, Monroe large front end plows to be used by the Streets Department with funds available in the Garage Fund for these needed replacements.

CARRIED unanimously. (Easterday absent)

**Items removed from the Consent Calendar**

a.

Consideration of enacting an amendment to the Traverse City Code of Ordinances which would allow Traverse City Light and Power to reduce the threshold for placing a lien on property for a delinquent bill owed to Traverse City Light and Power and allow for the utilization of third party collection services for outstanding receivables and to prohibit meter tampering.

The following addressed the Commission:

Rick Buckhalter, 932 Kelley Street – made general comments

Moved by Moore, seconded by Budros, that an amendment to the Traverse City Code of Ordinances, Chapter 1046, Section 1046.01(b), Delinquent Bills, Placement on Tax Roll and Section 1046.03, Meter Tampering, which would lower the threshold for placing a lien on a property for a delinquent bill owed to Traverse City Light and Power and authorize the use of third party collection efforts and prohibit meter tampering, which was introduced on October 7, 2013, as recommended by the Traverse City Light and Power Board, be enacted with an effective date of October 31, 2013.

CARRIED unanimously. (Easterday absent)

b.

Consideration of adopting a Resolution for Charitable Gaming Licenses (issued by the Michigan Lottery), to recognize Utopia Foundation, Inc., as a non-profit, so they may apply for a Raffle License from the State of Michigan.

The following addressed the Commission:

Jered Ottenwess, City Manager

Moved by Moore, seconded by Carruthers that the Local Governing Body Resolution for Charitable Gaming Licenses (issued by the Michigan Lottery), to recognize Utopia Foundation, Inc. as a local non-profit organization, be adopted.

CARRIED unanimously. (Easterday absent)

c.

Consideration of adopting a resolution supporting the Corridors Master Plan, as recommended by the City Planning Commission.

The following addressed the Commission:

Jered Ottenwess, City Manager

Rick Buckhalter, 932 Kelley Street – spoke in opposition

Jan Warren, 606 West 10<sup>th</sup> Street - spoke in support

Tim Werner, 608 West 7<sup>th</sup> Street – spoke in support

Moved by Bergman, seconded by Budros that the Resolution of Support for the City of Traverse City Corridors Master Plan, as recommended by the Planning Commission, be adopted.

CARRIED unanimously. (Easterday absent)

### **3. Old Business**

**3(a).**

Consideration of introducing an amendment to the Traverse City Code of Ordinances which would allow for the internal illumination of certain projecting and suspended signs.

Moved by Budros, seconded by Bergman, that an amendment to the Traverse City Code of Ordinances, *Internal Illumination of Projecting and Suspended Signs*, Sections 1476.08(b)(2)(E) which would allow for the internal

illumination of projecting and suspended signs made of metal with individual routed letters or logos, be introduced and scheduled for possible enactment on November 4, 2013.

CARRIED unanimously. (Easterday absent)

**3(b).**

Consideration of granting the remaining four years of tax abatement for certain personal property and the remaining two years for certain personal property owned by National Vacuum Equipment, in connection with its Industrial Facilities Tax Exemption Certificates, as recommended by the City Assessor.

The following addressed the Commission:

Jered Ottenwess, City Manager

Tim Werner, 608 West 7<sup>th</sup> Street – spoke in support

Moved by Budros, seconded by Moore, that the City Commission grants the extension of the remaining four years for personal property (2011-547) and remaining two years for personal property (2011-167) tax abatement to National Vacuum Equipment, (in connection with the City Commission actions of March 21, 2011 and October 17, 2011), as outlined in the original terms of its agreement with respect to the State of Michigan Industrial Facilities Tax Exemption Certificates 2011-547 and 2011-167.

CARRIED unanimously. (Easterday absent)

**4. New Business**

**4(a).**

Public Hearing regarding the close-out of a community development block grant for the Old Town Parking Deck Project.

The following addressed the Commission:

Jered Ottenwess, City Manager

Mayor Estes opened the public hearing.

There being no one desiring to speak, Mayor Estes closed the public hearing.

No action was necessary following the public hearing.

## **5. Appointments**

None.

## **6. Reports and Communications**

The following were received and filed:

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
  1. Report from the Mayor serving on the Downtown Development Authority.
  2. Report from Commissioners serving on the Light and Power Board.
  3. Report from the Mayor and Commissioner serving on the Planning Commission.
  4. Report from Commissioners serving on other boards.
  5. Minutes of the Traverse City Light and Power Board meetings of August 13, 2013, and August 27, 2013.

6. Minutes of the Traverse City Planning Commission meetings of September 4, 2013, and Study Session of September 18, 2013.
  7. Minutes of the Act 345 Retirement System Meeting of June 26, 2013.
- e. Reports and correspondence from non-City officials.
1. Monthly Operations Report for the Wastewater Treatment Plant for September 2013 from CH2MHILL.

## **7. Public Comment**

- a. Reserved.

None.

- b. General.

Christine Maxbauer, 503 West 8<sup>th</sup> Street, Grand Traverse County Board of Commissioners

- c. Mayor and City Commissioners.

Commissioner James Carruthers

## **8. Adjournment**

There being no objection, Mayor Estes declared the meeting adjourned at 7:37 pm.

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Katie Lowran, Deputy City Clerk

Approved: \_\_\_\_\_, \_\_\_\_\_  
(Date) (Initials)